

African Studies Review Call for Editors

The Publications Committee of the African Studies Association Board of Directors announces a Call for Editors for the ASA's flagship journal, African Studies Review. As per the ASA's Policies and Procedures, ASR editors are appointed for a term of four years. The tenure of the current ASR Editorial team will end in 2014 and the ASA is launching this Call for Editors for the 2014-2018 term.

The ASA welcomes applications from individual editors, teams of editors, and/or lead editors with institutional support for the journal. The current editorial team is eligible to re-apply either as individual editors or as an editorial team with host institution support.

Those applying as a complete editorial team and/or lead editor should be able to show institutional support for the editorial office of the journal including:

- Course relief for lead editor and possibly for other editors at the same institution (typically at 20-50% course reduction for the lead editor)
- An office for use by the journal editors, including phone, fax, furniture, and basic office supplies

Those applying to be a member of the editorial team need not have institutional support, however, they must be able to show their ability to dedicate time to the journal with or without course relief.

The ASA will provide both financial and in-kind support to the editorial office including:

- Travel funds for the editorial team to attend the ASA Annual Meeting
- Funds to subsidize copy-editing expenses
- A development fund to cover Editors' attendance at international conferences to promote the journals and/or other initiatives identified by the Editorial Team to increase the outreach of the journal and to encourage more submissions, especially from those in African Institutions
- Subsidization of an annual retreat to discuss the strategy for the journal, attended by Cambridge University Press, the ASR Editorial team, the ASR Editorial Board, and the ASA Secretariat

Questions about the process of selecting the editor(s), or the editorial duties involved, may be addressed to the Chair of the Publications Committee, Tejumola Olaniyan at tolaniyan@wisc.edu or to the ASA's Executive Director Suzanne Moyer Baazet at suzanne@africanstudies.org or (848)445-1369. Applications should be received no later than **November 7, 2013**. Women and Minority candidates are strongly encouraged to apply. The ASA is an affirmative action/equal opportunity employer.

ASR CALL FOR EDITORS: Editorial Duties

- The term of editorship is four years.
- Maintain a database of reviewers and continually recruit and identify new reviewers.
- Liaison with Cambridge University Press for all aspects of the journal's production. Beginning in 2013, African Studies Review is published in cooperation with Cambridge University Press. The Editorial Team will work in close collaboration with the ASA Publications Committee, the ASA Secretariat, and the CUP team on all aspects of the journal's production.
- Receive and manage new manuscripts each week, year round. Select multiple reviewers for each submission once a manuscript is received, and follow-up with reviewers to ensure articles are reviewed in a timely fashion.
- Assemble accepted pieces into an issue (3 per year), including working directly with authors to ensure that revisions are done in a timely manner to be included in the desired issues of the journal.
- Compile an annual report to circulate ahead of the ASA annual meeting.
- Participate as an ex-officio member of the ASA Publications Committee throughout your tenure.
- At the ASA Annual Meeting, present a report to the ASA Board about the journal and meet with the Publications Committee to discuss future plans for the journal and allocation of the journal development funds.

ASR CALL FOR EDITORS: APPLICATION PROCESS

Any questions you may have, as well as completed proposals should be sent to the chair of the Publications Committee. Please send submissions *in electronic form only*.

Please attach the following documents to your final application:

- CVs for all Editors
- Institutional support letter clearly detailing the type of support being offered, i.e. office space, course relief, graduate student interns, travel funds, supplies, etc. (if institutional support is available)
- A summary statement of your vision for ASR and your ideas for the direction of the journal (no more than 1,000 words)

APPLICATION QUESTIONS

- 1) Your Name:
- 2) Your Institution:
- 3) Your Title and/or Department:
- 4) Are you applying as part of an editorial team? If so, please include names, institutional affiliations, and titles for all those on the editorial team.
- 5) If you already have an idea of the structure you envision for the editorial team, please include a description of the titles and responsibilities of each person on the team. If applying as an individual editor, please describe the responsibilities that you would like to take on within an editorial team.
- 6) Please include a full description of the institutional support (if any) that is available to support the journal.
- 7) Please describe your current course load (and that of other members of your editorial team if relevant) and any other responsibilities that you have outside of your job role that may impact your ability to dedicate time to ASR.
- 8) Please describe any experience you (and the team if relevant) have with editorial duties and/or peer-reviewed journals.
- 9) Are you currently a member of the ASA?
- 10) Please describe your experience with the ASA, including the length of your membership and your participation in ASA Annual Meetings.
- 11) What do you see as the biggest challenges facing *African Studies Review* in the coming five years and how do you see yourself as editor leading in the context of these challenges?
- 12) What do you see as the biggest opportunities for *African Studies Review* in the coming five years and how do you see yourself as editor taking advantage of these opportunities?